

# Engaged Management ReView Reviewer Guidelines

V.1.0

Friday, March 11, 2015

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# ENGAGED MANAGEMENT ReView

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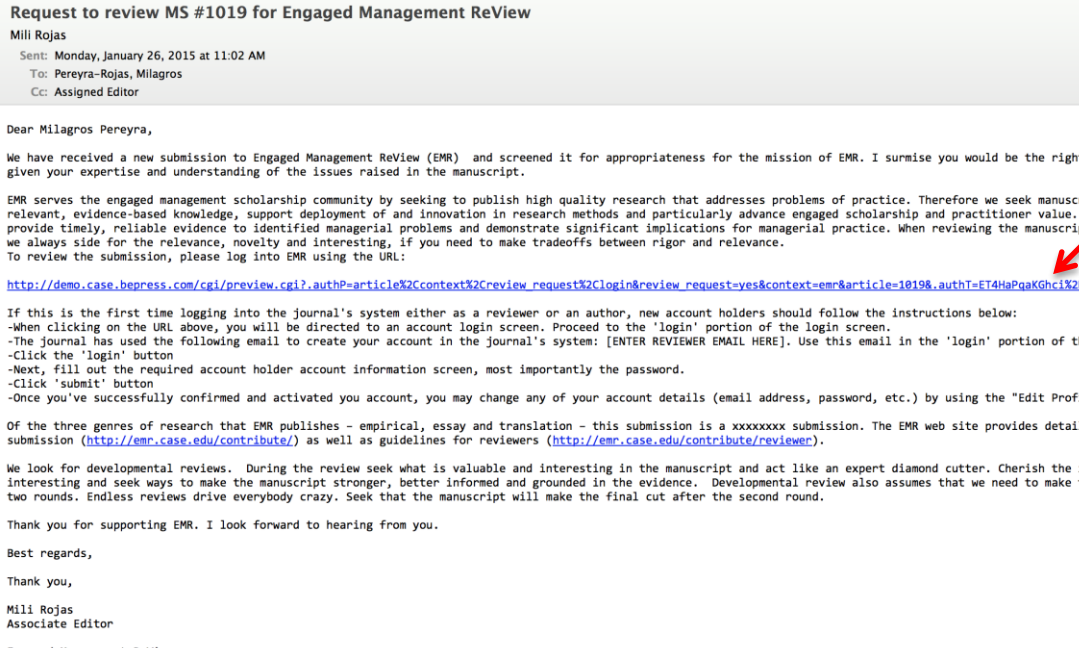
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# Engaged Management ReView (EMR) – Reviewer Guidelines

## SECTION 1: Reviewer – Receiving Invitation to Review an Article

Step	Description	Screenshot
Email Notification	<p>Reviewers receive invitations to review articles via email. Click on the link provided in the email to access the article and/or follow the instructions for existing or new reviewers.</p> <p>New Reviewers Login Instructions (<a href="#">see Appendix 1</a>)</p>	 <p><b>Request to review MS #1019 for Engaged Management ReView</b>          Milli Rojas          Sent: Monday, January 26, 2015 at 11:02 AM          To: Pereyra-Rojas, Milagros          Cc: Assigned Editor</p> <p>Dear Milagros Pereyra,</p> <p>We have received a new submission to Engaged Management ReView (EMR) and screened it for appropriateness for the mission of EMR. I surmise you would be the right given your expertise and understanding of the issues raised in the manuscript.</p> <p>EMR serves the engaged management scholarship community by seeking to publish high quality research that addresses problems of practice. Therefore we seek manuscripts relevant, evidence-based knowledge, support deployment of and innovation in research methods and particularly advance engaged scholarship and practitioner value. We provide timely, reliable evidence to identified managerial problems and demonstrate significant implications for managerial practice. When reviewing the manuscript, we always side for the relevance, novelty and interesting, if you need to make tradeoffs between rigor and relevance.</p> <p>To review the submission, please log into EMR using the URL:  <a href="http://demo.case.bepress.com/cgi/preview.cgi?authP=article%2Ccontext%2Creview_request%2Clogin&amp;review_request=yes&amp;context=emr&amp;article=1019&amp;authT=ET4HaPqaKGhci%2C">http://demo.case.bepress.com/cgi/preview.cgi?authP=article%2Ccontext%2Creview_request%2Clogin&amp;review_request=yes&amp;context=emr&amp;article=1019&amp;authT=ET4HaPqaKGhci%2C</a></p> <p>If this is the first time logging into the journal's system either as a reviewer or an author, new account holders should follow the instructions below:          -When clicking on the URL above, you will be directed to an account login screen. Proceed to the 'login' portion of the login screen.          -The journal has used the following email to create your account in the journal's system: [ENTER REVIEWER EMAIL HERE]. Use this email in the 'login' portion of the login screen.          -Click the 'login' button          -Next, fill out the required account holder account information screen, most importantly the password.          -Click 'submit' button          -Once you've successfully confirmed and activated your account, you may change any of your account details (email address, password, etc.) by using the "Edit Profile" button.</p> <p>Of the three genres of research that EMR publishes - empirical, essay and translation - this submission is a xxxxxxxx submission. The EMR web site provides detailed information on our submission process (<a href="http://emr.case.edu/contribute/">http://emr.case.edu/contribute/</a>) as well as guidelines for reviewers (<a href="http://emr.case.edu/contribute/reviewer/">http://emr.case.edu/contribute/reviewer/</a>).</p> <p>We look for developmental reviews. During the review seek what is valuable and interesting in the manuscript and act like an expert diamond cutter. Cherish the interesting and seek ways to make the manuscript stronger, better informed and grounded in the evidence. Developmental review also assumes that we need to make it through two rounds. Endless reviews drive everybody crazy. Seek that the manuscript will make the final cut after the second round.</p> <p>Thank you for supporting EMR. I look forward to hearing from you.</p> <p>Best regards,          Thank you,          Milli Rojas          Associate Editor</p> <p>Engaged Management ReView</p>

Main Reviewer Screen	Under “ <b>Submissions for review</b> ”, click on assigned article ( <b>EMR Test 13</b> for demo purposes)	<h3>My Account</h3> <p>MILAGROS REVIEWER &lt;MILAGROSPEREYRAROJAS@GMAIL.COM&gt;</p> <p><a href="#">Edit Profile</a> Change password, affiliation, or contact in</p> <p><a href="#">Research Alerts</a> Change e-mail notifications and manage</p> <h4>DASHBOARD TOOLS</h4> <p><a href="#">Author Dashboard</a></p> <p><a href="#">Follow Management</a></p> <h4>ENGAGED MANAGEMENT REVIEW</h4> <h5>SUBMISSIONS FOR REVIEW</h5> <table border="1"> <thead> <tr> <th>Title</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td><a href="#">EMR Test 23</a></td> <td>requested Thu Jan 22 2015</td> </tr> <tr> <td><a href="#">EMR Test 13</a></td> <td>requested Mon Jan 26 2015</td> </tr> <tr> <td><a href="#">EMR Test 12</a></td> <td>review completed</td> </tr> <tr> <td><a href="#">EMR Test 11</a></td> <td>review completed</td> </tr> </tbody> </table>	Title	Status	<a href="#">EMR Test 23</a>	requested Thu Jan 22 2015	<a href="#">EMR Test 13</a>	requested Mon Jan 26 2015	<a href="#">EMR Test 12</a>	review completed	<a href="#">EMR Test 11</a>	review completed
Title	Status											
<a href="#">EMR Test 23</a>	requested Thu Jan 22 2015											
<a href="#">EMR Test 13</a>	requested Mon Jan 26 2015											
<a href="#">EMR Test 12</a>	review completed											
<a href="#">EMR Test 11</a>	review completed											



Article Review Screen




An abstract is provided in the window called “**Summary**” for a quick overview of the article. You will have to decide whether to review the submission based on the information in the Summary window.


On this screen the reviewer has the option to accept to review the article or to decline. Click on the appropriate button depending on your decision.

The full article may only be downloaded after agreeing to review the article.

The screenshot displays the 'Engaged Management ReView' interface. At the top, the 'bepress' logo is visible. The main content area includes a sidebar with navigation links: 'Revise submission', 'Editor view', 'Email editor', 'Manage additional files', and 'My account'. The main panel shows submission details: 'Title: EMR Test 13' and 'Status: under review'. Under 'Current File(s)', there are 'Download Native' and 'Download PDF' buttons. Below these are two decision buttons: 'I will review it' (with a green checkmark icon) and 'I will not review it' (with a red X icon). Red arrows point to these buttons. A 'Summary' section is partially visible below, containing the text: 'Specifically, we look at how the strength of interpersonal ties between groups impedes or improves macro-level strategic awareness of micro-level operational ac'. A 'Revision History' section follows, with a note: 'The article revision history appears below. The version currently slated for publication is highlighted. Other versions are displayed for your reference.' Below this is a table with columns for 'Comment', 'Date', and 'Full Text (PDF)'. The table contains one entry: 'Initial Version' with a date of 'Mon Dec 22 14:21:00 2014' and a PDF icon. A sub-note below the entry reads: 'Auto-converted to PDF: Mon Dec 22 14:21:33 2014'.

Comment	Date	Full Text (PDF)
Initial Version <i>Auto-converted to PDF: Mon Dec 22 14:21:33 2014</i>	Mon Dec 22 14:21:00 2014	PDF

<p>Accept to Review article</p>	<p>If reviewer accepts to review article, a new screen appears where the full article may be downloaded in the original version or in PDF</p>	<p><a href="#">Submit review</a></p> <p><a href="#">I will not complete my review</a></p> <p><a href="#">Revise submission</a></p> <p><a href="#">Editor view</a></p> <p><a href="#">Email editor</a></p> <p><a href="#">Manage additional files</a></p> <p><a href="#">My account</a></p>	<p><b>Title:</b> EMR Test 13</p> <p><b>Status:</b> under review</p> <p><b>Current File(s):</b></p> <p> </p> <p>Thank you for agreeing to review this submission.</p> <p><b>Your review is due: Mon Feb 23 2015.</b></p> <p></p> <p><b>NOTE:</b></p> <ul style="list-style-type: none"><li>• Request to review: accepted</li><li>• Reviewer guidelines have been emailed.</li></ul>
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Email notification	Once reviewer accepts to review article, an email notification is sent with a hyperlink to the submission along with a second hyperlink to reviewer guidelines, and required Review Form in an editable PDF. The review must be saved in PDF format.	<p>Dear Milagros Pereyra, Dear Colleague _____,</p> <p>Thank you for agreeing to review the manuscript. A copy of the manuscript can be found at <a href="http://demo.case.bepress.com/cgi/preview.cgi?article=1019&amp;context=emr&amp;login=126">http://demo.case.bepress.com/cgi/preview.cgi?article=1019&amp;context=emr&amp;login=126</a></p> <p>A review form which includes instructions for review can be found here: <a href="http://demo.case.bepress.com/emr/emr_review_form.pdf">http://demo.case.bepress.com/emr/emr_review_form.pdf</a> </p> <p>We would expect to receive the review by Feb 23 2015 11:59 PM PST. Feel free to ask any questions or concerns.</p> <p>Thank you for your continued support for EMR.</p> <p>Best regards,</p>
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## SECTION 2: Reviewer – Completing Review Form and Submitting Review

Review Form (page 1)

Complete this form by using “Yes” or “No” in the spaces highlighted in blue.

### EMR Article Review Form

<b>Article Log # and Name:</b>					
<b>Recommendation:</b>					
Accept					
Accept with minor Revisions					
Major Revisions needed but promising					
Reject but invite a new submission					
Reject without possibility to resubmit					
<b>Criteria</b>	<b>Completely Inadequate</b>	<b>Weak</b>	<b>Modest</b>	<b>Strong</b>	<b>Very Strong</b>
<b>Content</b>					
Provides insight (deeper understanding) rather than just description or prescription, for both practitioners and researchers					
Captures the attention of the reader					
Interestingness, innovativeness, and novelty					
Is relevant to the thoughtful practitioner					
Deals with relevant management topics					
Is grounded on relevant academic research					
Is grounded on relevant theory					
Is the use of methods and data adequate and justified					
Potential to influence practice					
Provides added value from our academic perspectives					
Provides guidelines for application					
				<b>Yes</b>	<b>No</b>
<b>Form</b>					
Unity and sequence of the article are adequate					
Clarity of exposition, conciseness and to the point					
Practical relevance is clear					
Does the author break the article into reasonably short paragraphs?					
Does the author use short sentences?					
Does the author use sub headings to break up the text?					
Does the author use active verbs?					
Does the author use examples?					
Does the author use figures to elucidate important points?					
<b>If you recommend revision:</b>					
Should this article be reduced in length?					
If yes, by approximately how many pages?					
If yes, what material might be deleted without detriment?					
Is the title appropriate?					
If no, how might it be improved (e.g. more descriptive, more interesting)?					
Is new data collection required?					
Is additional analysis required?					



Review Form (page 2) Preparing Narrative for Review Form

We recommend preparing a draft of the narrative section in Word, and then copy and paste into the appropriate text boxes in the Review Form (**Summary of article's contribution** and **Comments to the Author**).

### Comments

#### Summary of article's contribution



#### Article Key Strengths

1.	
2.	
3.	

#### Article Key Weaknesses

1.	
2.	
3.	

#### Comments to the Author (be clear and constructive of the direction)



Submit review

Once reviewer is ready to submit review, click on “**Submit Review**” either on the left hand side menu or on the button on the right.

[Submit review](#)

[I will not complete my review](#)

[Revise submission](#)

[Editor view](#)

[Email editor](#)

[Manage additional files](#)

[My account](#)

**Title:** EMR Test 13

**Status:** under review

**Current File(s):**

 Download Native

 Download PDF

Thank you for agreeing to review this submission.

Your review is due: **Mon Feb 23 2015.**

 **Submit review**

**NOTE:**



- Request to review: accepted
- Reviewer guidelines have been emailed.

<p>Submit Review (Section 1)</p>	<p>Previously, you were able to access the mandatory Review Form from the <a href="#">email notification</a>. However, you can also download the form from this window.</p> <p>Once the review form is completed and saved in your computer as a PDF file, select the first “Choose File” under “<b>Submit your EMR Reviewer Report Form</b>” button to upload completed review form.</p> <p>Additional documents may be uploaded under File Name: by using the “File 1” “Choose File” option.</p>	<h3>Submit your report for "EMR Test 13"</h3> <hr/> <p>The EMR Reviewer Report Form can be downloaded here:  <a href="http://demo.case.bepress.com/emr/emr_review_form.pdf">http://demo.case.bepress.com/emr/emr_review_form.pdf</a></p> <p>Please complete the EMR Reviewer Report Form and submit it as a PDF.</p> <p>The author(s) will see your report exactly as you submit it. Microsoft Word or RTF reports will be converted to the system. All identifying references to you in the <b>properties</b> of PDF files will be removed by the system. Please remove any identifying references to yourself within your report.</p> <p><b>Submit your EMR Reviewer Report Form here:</b></p> <p><input type="button" value="Choose File"/> no file selected</p> <p>Cover letters to the editor only should be pasted into the field at the bottom of the form.</p> <p>Enter attachments to submit along with your report (optional):</p> <table border="1"> <thead> <tr> <th>File Name</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>File 1: <input type="button" value="Choose File"/> no file selected</td> <td><input type="text"/></td> </tr> </tbody> </table>	File Name	Description	File 1: <input type="button" value="Choose File"/> no file selected	<input type="text"/>
File Name	Description					
File 1: <input type="button" value="Choose File"/> no file selected	<input type="text"/>					
<p>Submit Review (Section 2)</p>	<p>Reviewer must select one of these options before submitting review.</p>	<h3>Please select one of the options below:</h3> <hr/> <p><input type="radio"/> <b>Accept</b> or <b>Accept with Minor Revisions</b> as described in my report.</p> <p><input type="radio"/> <b>Major Revisions Required</b>. Promising but needs revisions as described in my report.</p> <p><input type="radio"/> <b>Reject</b>. Additional comments regarding rejection included in EMR Reviewer Report.</p> <p>Please explain the nuances of your recommendation in your cover letter to the editor below.</p>				

Submit Review  
Section 3)

In this section, a cover letter containing information you want to convey to the AE but not be part of your reviewer comments may be submitted by uploading a file or typed into the text box provided. This is optional.

Click on “**Submit Report**” to complete the submission.

### Cover Letter

Please provide a *confidential cover letter* that only editors can read, even if your report is shared with the au cover letter may be uploaded as a file (Word, Text or PDF files only, please), or pasted into the text area bel

Click the button below to locate the cover letter on your computer.

**Option 1: Upload your cover letter:**

no file selected

**Option 2: Type or paste your cover letter below**






Confirmation Page	A confirmation pages appears indicating that the review has been received.	<p><a href="#">Home</a> &gt; <a href="#">EMR</a></p> <p><b>Thank you</b></p> <p>Your Report Has Been Received</p> <p>The editors of Engaged Management ReView will contact you if they have any questions about the report.</p> <p>Thank you for submitting your report, you may now <a href="#">log out</a> or return to the <a href="#">article</a> view.</p>
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## SECTION 3: Reviewer – Completing and Submitting a Rereview

Receiving a request for Rereview

If the Editor-in-Chief has informed the Author to submit a revision, then the Associate Editor will send requests for rereviews via email.

Click on the link provided at the end of the message to access the revised article.

Would you please re-review MS #1019 for Engaged Management ReView?  Inbox x  

 **Mili Rojas** <editor-emr-1019-1263423@demo.box.t> 3:40 PM (7 minutes ago) ☆  

to me, Assigned 

Dear Milagros Reviewer,

Last [MONTH] you reviewed for EMR the manuscript "EMR Test 13." We have now received a revised version and hope you will agree to review the manuscript again. The revised manuscript is attached here along with the authors' letter explaining changes, the original three readers' reports, and a review form including instructions for review. Please let me know if you are able to assist in the reevaluation and if [DATE] by February 23rd, 2015 is an acceptable due date for your report.

Thanks very much for your time and attention to this and your continued support for EMR.

Best wishes,

Your Reviewer Account URL:

[http://demo.case.bepress.com/cgi/preview.cgi?.authP=article%2Ccontext%2Creview\\_request%2Clogin&review\\_request=yes&context=emr&article=1019&.authT=9uAc%2FsHaygWCKLvZA0kgFhe1H1ABQ4&login=1263534](http://demo.case.bepress.com/cgi/preview.cgi?.authP=article%2Ccontext%2Creview_request%2Clogin&review_request=yes&context=emr&article=1019&.authT=9uAc%2FsHaygWCKLvZA0kgFhe1H1ABQ4&login=1263534)

Mili Rojas  
Editor in Chief  
PO: aw; mpr

Engaged Management ReView

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## Accessing Revised Submission

The revised manuscript may be accessed by clicking on the “**Download PDF**” button or on the “**PDF**” link under the Revision History section.

[Submit review](#)  
[I will not complete my review](#)  
[Email editor](#)  
[My account](#)  
[Log out](#)

Title: EMR Test 13

**Current File(s):**

[Download PDF](#) ←

Thank you for agreeing to review this submission.

Your review is due: Mon Feb 23 2015.

[Submit review](#)

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### Summary

pecifically, we look at how the strength of interpersonal ties between groups impedes or improves macro-level strategic awareness of micro-level operational action.

#### Submitted Reviews

	Reviewer	Recommendation	Options
Jan 26 2015 09:19 AM PST	#2 Milagros Reviewer	Accept with minor revisions	<a href="#">view</a>

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### Revision History

The article revision history appears below. The version currently slated for publication is highlighted. Other versions are displayed for your reference.

Comment	Date	Full Text (PDF)
No comments <i>Auto-converted to PDF: Sun Feb 15 10:42:29 2015</i>	Sun Feb 15 10:42:00 2015	<a href="#">PDF</a> ←
Initial Version <i>Auto-converted to PDF: Mon Dec 22 14:21:33 2014</i>	Mon Dec 22 14:21:00 2014	<a href="#">PDF</a>

[Editor selected version](#)      [Author approved version](#)      NOTE: All times are in PT (Pacific Time)

Viewing Revised Manuscript (part 1)	A PDF file will open. The first page of this file should be a letter to the Editor-In-Chief, the specific way the PDF opens depends on the browser you use and the settings you have applied to it.	<p>Professor <u>Kalle Lyytinen</u> Editor-in-Chief Engagement Management <u>ReView</u> (EMR) [Insert date here]</p> <p>Dear Dr. <u>Lyytinen</u>: Re: Manuscript reference No. [Insert tracking number or code here]</p> <p>Please find attached a revised version of our manuscript “[Insert the title of your manuscript here]”, which we would like to resubmit for publication as a [Insert article type here] in EMR.</p> <p>Your comments and those of the reviewers were highly insightful and enabled us to greatly improve the quality of our manuscript. In the following pages are our point-by-point responses to each of the comments of the reviewers as well as your own comments.</p> <p>Revisions in the text are shown using track changes. We hope that the revisions in the manuscript and our accompanying responses will be sufficient to make our manuscript suitable for publication in EMR.</p> <p>We look forward to hearing from you at your earliest convenience.</p> <p>[Insert tracking number or code here]</p> <p><b>Authors: Do not provide any identifying information.</b></p>
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Viewing Revised Manuscript (part 2)

The following pages should contain response to each and all reviewers.

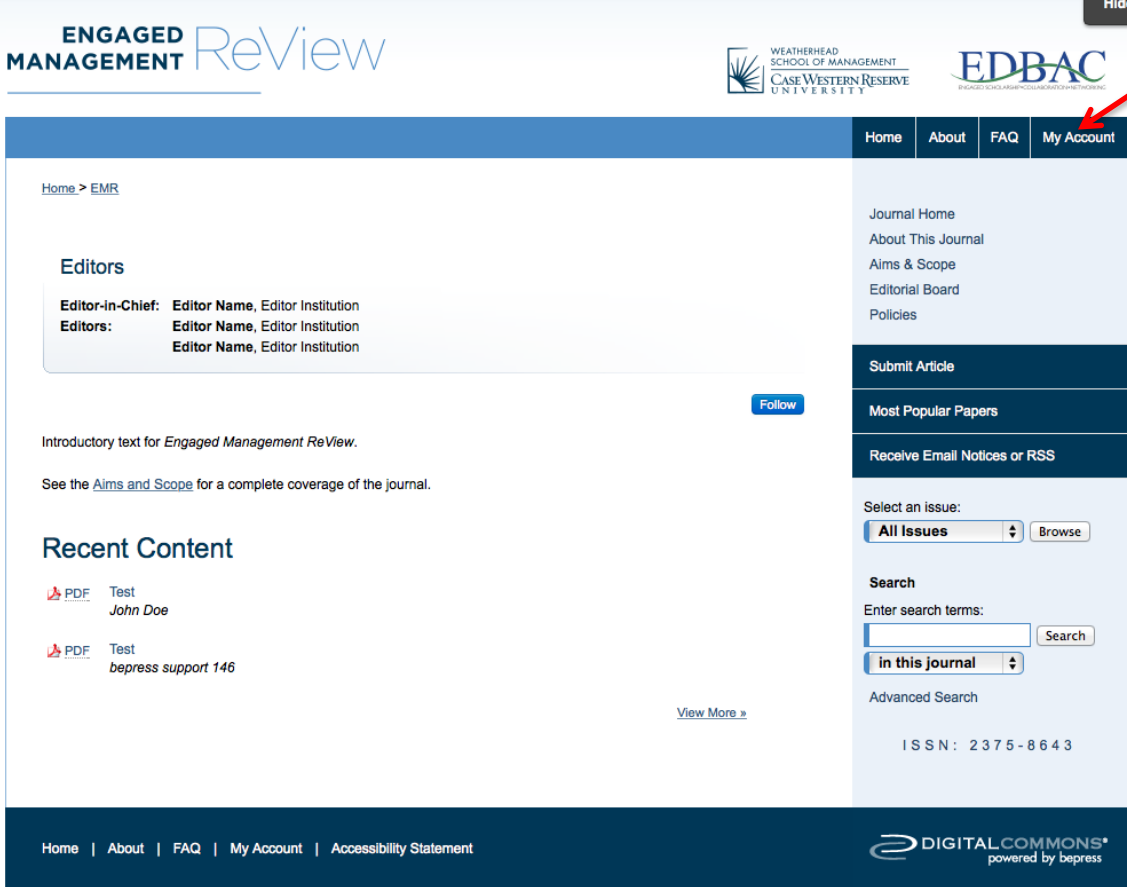
**Responses to Reviewer [Insert Reviewer #3]**

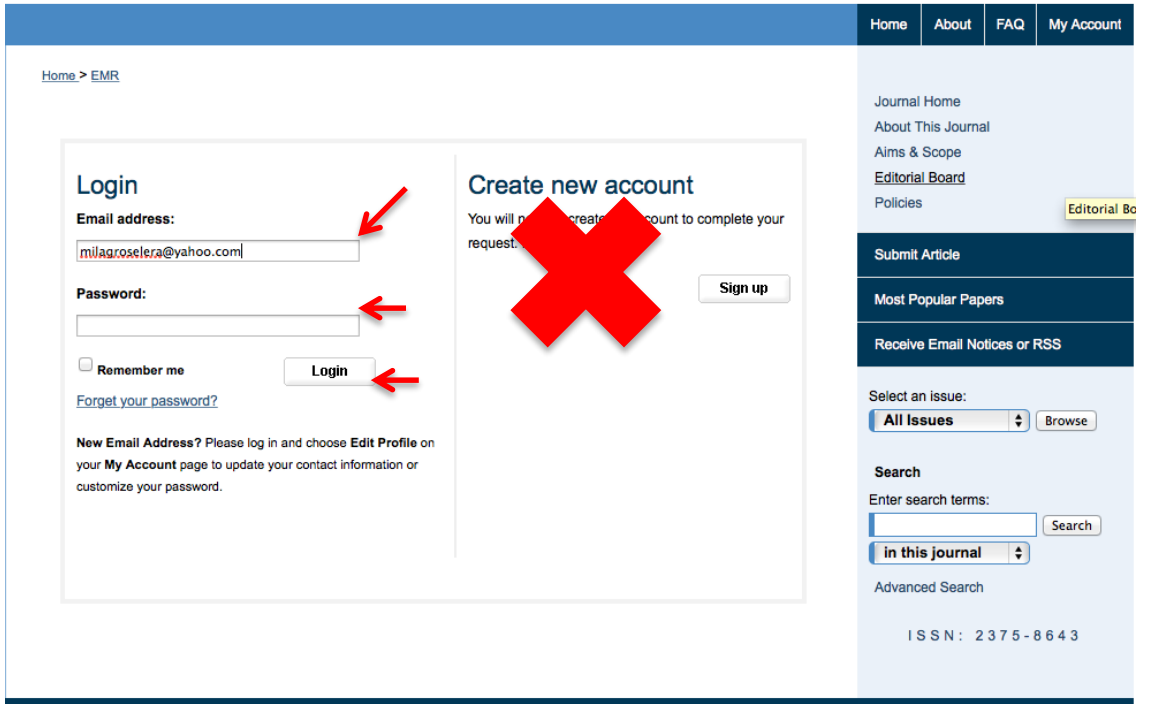
ID	Page #	Comment (Copy and paste directly)	Response
1			
2			
3			
4			
5			
6			
7			
Etc.			

Viewing Revised Manuscript (part 3)	The rest of the document should contain the revised manuscript.	<p><b>EMR Test 13</b> <b>REVISED MANUSCRIPT</b></p> <p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat massa quis enim. Donec pede justo, fringilla vel, aliquet nec, vulputate eget, arcu. In enim justo, rhoncus ut, imperdiet a, venenatis vitae, justo. Nullam dictum felis eu pede mollis pretium. Integer tincidunt. Cras dapibus. Vivamus elementum semper nisi. Aenean vulputate eleifend tellus. Aenean leo ligula, porttitor eu, consequat vitae, eleifend ac, enim. Aliquam lorem ante, dapibus in, viverra quis, feugiat a, tellus. Phasellus viverra nulla ut metus varius laoreet. Quisque rutrum. Aenean imperdiet. Etiam ultricies nisi vel augue. Curabitur ullamcorper ultricies nisi. Nam eget dui. Etiam rhoncus. Maecenas tempus, tellus eget condimentum rhoncus, sem quam semper libero, sit amet adipiscing sem neque sed ipsum. Nam quam nunc, blandit vel, luctus pulvinar, hendrerit id, lorem. Maecenas nec odio et ante tincidunt tempus. Donec vitae sapien ut libero venenatis faucibus. Nullam quis ante. Etiam sit amet orci eget eros faucibus tincidunt. Duis leo. Sed fringilla mauris sit amet nibh. Donec sodales sagittis magna. Sed consequat, leo eget bibendum sodales, augue velit cursus nunc, quis gravida magna mi a libero. Fusce vulputate eleifend sapien. Vestibulum purus quam, scelerisque ut, mollis sed, nonummy id, metus. Nullam accumsan lorem in dui. Cras ultricies mi eu turpis hendrerit fringilla. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia Curae; In ac dui quis mi consectetur lacinia. Nam pretium turpis et arcu. Duis arcu tortor, suscipit eget, imperdiet nec, imperdiet iaculis, ipsum. Sed aliquam ultrices mauris. Integer ante arcu, accumsan a, consectetur eget, posuere ut, mauris. Praesent adipiscing. Phasellus ullamcorper ipsum rutrum nunc. Nunc nonummy metus. Vestibulum volutpat pretium libero. Cras id dui. Aenean ut eros et nisl sagittis vestibulum. Nullam nulla eros, ultricies sit amet, nonummy id, imperdiet feugiat, pede. Sed lectus. Donec mollis hendrerit risus. Phasellus nec sem in justo pellentesque facilisis. Etiam imperdiet imperdiet orci. Nunc nec neque. Phasellus leo dolor, tempus non, auctor et, hendrerit quis, nisi. Curabitur ligula sapien, tincidunt non euismod vitae, posuere imperdiet leo. Maecenas malesuada. Praesent congue</p>
Submitting a Rereview	Follow the steps on <a href="#">Section 2</a> .	

## Appendix 1: Login Instructions for New Reviewers

These instructions are for reviewers that have never logged into the system but have received an invitation to review a paper. **Please DO NOT use the “Create New Account” option.**

Step	Description	Screenshot
EMR webpage	Go to: <a href="http://commons.case.edu/emr/">http://commons.case.edu/emr/</a>	
Login for the first time (part 1)	Click on “ <b>My Account</b> ” on the right hand side of the screen	 <p>The screenshot shows the Engaged Management ReView website. The top navigation bar includes links for Home, About, FAQ, and My Account. A red arrow points to the 'My Account' link. The main content area includes sections for Editors, Recent Content, and a search bar. The footer contains navigation links and the Digital Commons logo.</p>

<p>Login for the first time (part 2)</p>	<p>Enter your email address (the email where you received the invitation to review a paper). Leave the password field blank and click on “<b>Login</b>”</p> <p>DO NOT Create a new account.</p>	
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<p>Modify User Account Page</p>	<p>On the user account page, you may make changes to your personal information and create a password. Click on “<b>Sign up</b>”.</p>	<p>Home &gt; EMR</p> <p>Please complete this form to create your user account. Use proper casing for names and institution as these fields may be displayed for publication purposes. Bepress neither sells nor rents contact information to third parties.</p> <p>You will receive an email confirmation shortly.</p> <p>Required fields are marked with an *:</p> <p>Email address * <input type="text" value="milagroselera@yahoo.com"/></p> <p>First/Given Name * <input type="text" value="Milagros"/></p> <p>Middle Initial <input type="text"/></p> <p>Last/Family Name * <input type="text" value="Elera"/></p> <p>Suffix <input type="text"/></p> <p>Institutional Affiliation Not on list? Please enter name in full. <input type="text"/></p> <p>Password * <input type="password" value="....."/></p> <p>Re-enter Password * <input type="password" value="....."/></p> <p><input type="button" value="Sign up"/></p> <p>Home About FAQ My Account</p> <p>Journal Home About This Journal Aims &amp; Scope Editorial Board Policies</p> <p>Submit Article <input type="button" value="Submit Article to Engaged"/></p> <p>Most Popular Papers</p> <p>Receive Email Notices or RSS</p> <p>Select an issue: <input type="button" value="All Issues"/> <input type="button" value="Browse"/></p> <p>Search Enter search terms: <input type="text"/> <input type="button" value="Search"/></p> <p><input type="button" value="in this journal"/></p> <p>Advanced Search</p> <p>ISSN : 2375-8643</p>
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<p>Confirmation page</p>	<p>A confirmation page appears after clicking on “sign up” instructing you to go to your email to activate your account.</p>	
<p>Email confirmation</p>	<p>Open your email account (the same one you used to sign up for a new account) and click on the link provided so your account is activated.</p>	

<p>Account activation</p>	<p>By clicking on the link provided in the email received you access your account and all the pending submissions assigned to you for review.</p>	<p>The screenshot shows the 'My Account' page for a user named MILAGROS ELERA. The page is divided into several sections:</p> <ul style="list-style-type: none"> <li><b>Header:</b> Home &gt; EMR</li> <li><b>My Account:</b> Includes a 'Log Out' button and user information: MILAGROS ELERA &lt;MILAGROSELERA@YAHOO.COM&gt; with an 'ACCOUNT SETTINGS' link.</li> <li><b>ACCOUNT SETTINGS:</b> <ul style="list-style-type: none"> <li><a href="#">Edit Profile</a>: Change password, affiliation, or contact information</li> <li><a href="#">Research Alerts</a>: Change e-mail notifications and manage e-mail preferences</li> </ul> </li> <li><b>DASHBOARD TOOLS:</b> <ul style="list-style-type: none"> <li><a href="#">Author Dashboard</a></li> <li><a href="#">Follow Management</a></li> </ul> </li> <li><b>ENGAGED MANAGEMENT REVIEW ARTICLES:</b> A section header with a red arrow pointing to it.</li> <li><b>SUBMISSIONS FOR REVIEW:</b> A table with the following data: <table border="1"> <thead> <tr> <th>Title</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>EMR Test 13</td> <td>requested Thu Jan 29 2015</td> </tr> </tbody> </table> </li> </ul> <p>On the right side of the page, there is a navigation menu with links: Journal Home, About This Journal, Aims &amp; Scope, Editorial Board, Policies, Submit Article, Most Popular Papers, and Receive Email Notices or RSS. Below this is a search section with a dropdown menu set to 'All Issues', a search input field, and a 'Search' button. At the bottom, there is an 'Advanced Search' link and the ISSN number: 2375-8643.</p>	Title	Status	EMR Test 13	requested Thu Jan 29 2015
Title	Status					
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